



**Community Development**  
10000 Centennial Parkway  
Sandy, Utah 84070  
Telephone # (801) 568-7250  
Facsimile # (801) 568-7278

# SITE PLAN REVIEW

## Preliminary Submittal

Project Name: _____		For Staff Use Only		Complete Submittal <input type="checkbox"/>	
File Number: _____				Development Application <input type="checkbox"/>	
Date Received: _____	PC Required <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Application Fee: \$ _____	Paid <input type="checkbox"/>
By Whom: _____		Electronic Document Submittal <input type="checkbox"/>			

### Items Needed for Preliminary Submittal

The Applicant must prepare individual packets for review by each department. Each packet must include the minimum required plans as indicated below.

#### Planning:

- Site Plan ☐
- Grading & Drainage Plan ☐
- Landscape Plan ☐
- Architectural Building Elevations ☐
- Floor Plan ☐
- Notes/Details *(as pertaining to the above plans)* ☐

#### Building & Safety:

- Site Plan *(bldg. const. type I-V must be specified)* ☐
- Grading & Drainage Plan ☐
- Architectural Building Elevations ☐
- Floor Plan ☐
- Notes/Details *(specifically ADA items)* ☐

#### Fire Department:

- Site Plan *(bldg. const. type I-V must be specified)* ☐
- Utility Plan *(showing all fire hydrants)* ☐
- Architectural Building Elevations ☐

#### Parks & Recreation:

- Site Plan ☐
- Landscape Plan *(if affects city maintenance)* ☐
- Floor Plan *(Senior Housing Only)* ☐

#### Sewer District:

- Utility Plan **and** Plan & Profiles ☐

#### Police Department:

- Site Plan ☐
- Architectural Building Elevations ☐
- Lighting Plan & Photometrics ☐
- Floor Plan ☐

#### Public Utilities Engineering:

- Site Plan ☐
- Grading & Drainage Plan ☐
- Utility Plan ☐
- Road Plan & Profiles ☐
- Storm Water Pollution Prevention Plan *(if 1 acre +)* ☐
- Notes/Details *(as pertaining to the above plans)* ☐

#### Public Utilities Landscaping:

- Site Plan ☐
- Landscape Plan ☐
- Notes/Details *(as pertaining to the above plans)* ☐

#### Public Works:

- Site Plan ☐
- Grading & Drainage Plan ☐
- Utility Plan ☐
- Road Plan & Profiles ☐
- Landscape Plan ☐
- Notes/Details *(as pertaining to the above plans)* ☐

**NOTE:** *Sandy City will only accept applications if each item listed above is received at the time of submittal. Incomplete plans will result in returning them to the applicant.*